

**CHILD ABUSE PREVENTION PROGRAM
ADVISORY COMMITTEE (CAPPAC)**

Chairperson: LaTasha DeLoach
Vice Chair: Nancy Wells

DHS Liaison:
Lisa Bender

Committee Members:

Laura Abbe
Lisa Bellows
Jill Hesse
Mark Lyman
Kim Scorza

ICAPP Administrators:

Greg Bellville
Annette Mansheim
Abby Patterson

Meeting Minutes

The Child Abuse Prevention Program Advisory Committee (CAPPAC), of the Council on Human Services, met **Tuesday December 3, 2019 from 9:00-10:30am**

Prevent Child Abuse Iowa, Synergy Center, Large Conference Room
501 SW 7th Street, Suite G1 Des Moines, IA 50309

Call to order, introductions, and welcome

- **Members Present:** Abbe, Bellows, Lyman, Wells
- **Members Absent:** DeLoach, Hesse, Scorza
- **Intro Question:** Question: What are you binging on? Streaming a show? Reading a book? Listening to a favorite podcast? Share with the group.
 - Individual members shared various books, podcasts, and shows.

Review of previous meetings and approval of Sept minutes

- Recap of Sept meeting and approval of minutes as written.
- Announcement of New IDHS Director – Bender noted that the new IDHS Director, Kelly Garcia, began in November.

Public comment period (as needed)

- There were no members of the public present and therefore, no comments.

Closed Session

- Contract Performance
 - Bender and Patterson shared a particular contract performance issue with a grantee who proposed use of an EBP w/ fidelity, but then was unable to become affiliated with the program during the first year of the contract.
 - Committee members provided valuable feedback, recommending program administrators review the language in the contract/bid proposal around model fidelity before proceeding.
- SFY 2021 procurement overview:
 - <https://bidopportunities.iowa.gov/Home/BidInfo?bidId=e4f819c0-3ab8-4b09-ac84-f85d4babb268>
 - Bender walked through the current bid opportunity and supporting

documents, answering questions for members on the procurement.

Planning for 2020

- Program administrators thanked Laura Abbe for serving a 3 year term on the advisory committee.
- Bender provided an update on recruitment and application to replace Abbe and add a few additional members for when Bellows, DeLoach, and Wells roll off 12/31/20.

Wrap-up and plan next meeting (TBD) – Grant Review (Spring 2020)

- Bender will send out Doodle polls for all meeting dates in 2020.